

# 2018 FEI WORLD EQUESTRIAN GAMES

## EQUESTRIAN CANADA SELECTION CRITERIA & PROCEDURES

### DRESSAGE

#### 1. INTRODUCTION

- 1.1. The purpose of this document is to set out the criteria and procedures that will be used by Equestrian Canada (EC) to select athlete/horse combinations for the 2018 FEI World Equestrian Games (2018 WEG), to be held at the Tryon International Equestrian Centre in Mill Spring, North Carolina, USA, September 11<sup>th</sup> – 24<sup>th</sup>, 2018. The dressage competition is scheduled for September 12<sup>th</sup> – 16<sup>th</sup>, 2018.
- 1.2. Discipline specific selection criteria and procedures are outlined in *Appendix 1*.
- 1.3. Athlete/horse combinations must meet the expectations as outlined in these selection criteria and procedures in order to be considered for selection.
- 1.4. Athletes and owners who choose to participate in the selection process acknowledge by their participation and declaration that meeting the qualification outlined in these criteria does not guarantee that an athlete/horse combination will be selected for the 2018 WEG.
- 1.5. These selection criteria and procedures are based on FEI rules and regulations as presently known and understood, whichever rules are applicable. The current selection criteria and procedures are based on the latest information available to EC. Any required change in the selection criteria and procedures caused directly by a change in the FEI rules and regulations applicable will be distributed to all affected athletes as soon as reasonably possible.
- 1.6. It is vitally important for the integrity of the selection process that athletes, grooms, owners, team support, staff and associated parties involved in the selection process practice at all times a high degree of confidentiality relating to information which may have a bearing on selection, and/or any selection decisions. All confidential information, conversations, and discussions will be identified as such. Any person who breaks this confidentiality may be removed from the process.
- 1.7. If there is a difference in interpretation between the French and English versions of this document, then the English version shall prevail.
- 1.8. EC is not responsible for any late, lost, delayed, misdirected or stolen correspondence directed to EC; either submitted online, via fax, electronically, via postal service, commercially shipped or voice activated.
- 1.9. Misrepresentation of information submitted for selection consideration may result in elimination of the athlete/horse combination from both the qualifying process and from consideration for selection.

## 2. ELIGIBILITY

2.1. To be eligible for selection consideration for the 2018 WEG, the following minimum eligibility requirements listed in this section must be met.

### 2.2. Athlete

- Be a Canadian citizen at the time of declaration, selection and until the conclusion of the 2018 WEG
- Meet minimum athlete age requirements as per the FEI rules:
  - Dressage: 16 years of age as per Article 422.1
  - Eventing: 18 years of age as per Article 503.2
  - Jumping: 18 years of age as per Annex IX Article 6.1
  - Para-Dressage: 16 years of age as per Article 8422.3
- Possess a valid Canadian passport and be eligible to travel to the United States to compete for Canada at the 2018 WEG (including holding a passport with an expiry date on or after April 1, 2019 if required)
- Be a current EC Platinum Sport Licence holder, possess discipline affiliation as applicable, and be in good standing as per EC rules, at the time of declaration, selection and until the conclusion of the 2018 WEG
- Hold a current FEI Registration and be in good standing under FEI rules, at the time of declaration, selection and until the conclusion of the 2018 WEG
- Submit and abide by the EC Elite Athlete Agreement and conform to all EC policies regarding team preparation, training, and competition. A copy of the EC Elite Athlete Agreement will be circulated to athletes directly from the EC office for completion.
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes
- *Para-Dressage Only*: Have an international FEI classification and be assigned one of five (5) International Grades: I, II, III, IV, V

### 2.3. Horse

- Meet minimum horse age requirements as per the FEI rules:
  - Dressage: 8 years of age as per Article 422.1
  - Eventing: 8 years of age as per Article 503.4
  - Jumping: 9 years of age as per Article 254.1
  - Para-Dressage: 6 years of age as per Article 8422.7
- Possess a valid current FEI Horse Passport and FEI Horse Registration and be in good standing under FEI rules, at the time of declaration, selection and until the conclusion of the 2018 WEG

### 2.4. Groom

- Be a minimum of 18 years of age at the time of the 2018 WEG
- Possess a valid passport and be eligible to travel to the United States for the 2018 WEG (including holding a passport with an expiry date on or after April 1, 2019 if required.)
- Have experience competing or grooming at international equestrian competitions, preferable
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes

## 2.5. Owner

- Possess a valid passport and be eligible to travel to the United States for the 2018 WEG (including holding a passport with an expiry date on or after April 1, 2019 if required.)
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes
- At minimum one Owner must be listed as an owner in the FEI passport

## 2.6. Athlete Companion

- The Athlete Companion maybe be a spouse, partner, friend or personal coach.
- Possess a valid passport and be eligible to travel to the United States for the 2018 WEG (including holding a passport with an expiry date on or after April 1, 2019 if required.)
- Provide all the information and documents necessary for the declaration, entry, and accreditation processes

## 3. DECLARATION AND ACCREDITATION PROCEDURES

### Declaration

- 3.1. The declaration for the 2018 WEG MUST be submitted on or before **December 31st, 2017**. Failure to submit the required information and documents prior to this deadline will make the declaration incomplete and invalid. No late submissions will be accepted, with the exception as outlined in Section 3.7.
- 3.2. The declaration MUST be made through the EC Games Portal, at the following link: <https://licence.equestrian.ca/gamesdb/login>
- 3.3. **Horses:** At the time of declaration, the athlete will provide the name, FEI passport number, and FEI passport expiry date for each declared horse. Refer to section 2.3 for horse eligibility.
- 3.4. **Grooms:** At the time of declaration, the athlete will provide the name, e-mail, and phone number for up to four (4) declared grooms. Athletes are responsible for ensuring that their declared grooms are qualified, kept informed, and are available for the time commitments in the proposed schedule for 2018 (including an expected four to six week commitment over the time of the Games including any potential training camp). EC reserves the right to deem a groom ineligible for an international team competition. Should a groom not carry out their assigned duties and obligations or exhibit inappropriate behavior detrimental to the team, then EC has the authority to remove such groom from the team. Refer to Section 2.4 for Groom eligibility. Refer to the discipline specific criteria in Appendix 1 for additional groom information, as applicable.
- 3.5. **Owners:** At the time of declaration, the athlete will provide the name, e-mail, and phone number for up to two (2) declared owners per horse, in priority order for accreditation purposes; at least one owner must be listed in the FEI passport. In the case of syndicate ownership groups, declared horse owners do not need to be individually listed in the FEI passport, but must be individually declared in priority for accreditation purposes. Refer to Section 2.5 for owner eligibility.
- 3.6. **Athlete Companions:** At the time of declaration, the athlete may provide the name, e-mail, and phone number for up to one (1) declared athlete companion. Refer to Section 2.6 for athlete companion eligibility

- 3.7. In the case of a horse being made available to a declared athlete after December 31st, 2017, to form a new athlete/horse combination this new athlete/horse combination will be accepted as a declared candidate for the 2018 WEG up until April 1<sup>st</sup>, 2018. New declared athlete/horse combinations must be submitted, on or before April 1<sup>st</sup>, 2018, through the EC Games Portal, at the following link: <https://licence.equestrian.ca/gamesdb/login>
- 3.8. Declared athletes who subsequently choose to withdraw from the selection process (either themselves or their horse) prior to the naming of the team and alternates, must advise the EC Discipline Manager of their decision in writing.

### **Accreditation**

- 3.9. The accreditation process for the 2018 WEG will be coordinated by EC. In order to help facilitate this process, athletes are requested to provide e-mail addresses and phone numbers for all potential grooms, owners, and athlete companions at the time of declaration and to advise of any subsequent changes on a timely basis.
- 3.10. Under the rules of the FEI, EC has the exclusive authority to select, name, and allocate accreditations for the grooms, owners, athlete companions and team personnel who comprise the Canadian Equestrian Team and represent Canada at the 2018 WEG. Athletes, grooms, owners, and athlete companions are not permitted to apply directly to the Organizing Committee for accreditation.
- 3.11. Athletes will be requested to provide all required accreditation information, including photos and passport information, at the time of declaration in the EC Games Portal by **December 31st, 2017**. This facilitates a simplified one time entry for athletes. Exception see Section 3.7.

***Important Note:*** Athletes will not be able to finalize and submit the declaration submission until all required accreditation information is entered in their profile in the EC Games Portal.

- 3.12. EC will contact declared grooms, owners, and athlete companions by e-mail to request accreditation information, including photos and passport information, to be submitted in the EC Games Portal by **January 31st, 2018**, otherwise accreditations may not be processed for the 2018 WEG. Exception see Section 3.7.

It is very important that information is provided and entered for EVERY possible individual who may attend the 2018 WEG. Any changes to grooms must be reported to the EC Discipline Manager immediately.

***Important Note:*** Participation in this process does not guarantee accreditation.

## Waivers

- 3.13. All declared athletes, grooms, and owners must complete and return the release of liability waiver form and Release of Veterinary Medical Records to their EC Discipline Manager by **January 31st, 2018**. Exception see Section 3.7. The waiver and release forms can be found in the following appendices:
- ***Appendix 2:*** Athlete Release of Liability, Waiver of Claims, Assumption of Risk, and Indemnity Agreement
  - ***Appendix 3:*** Groom Release of Liability, Waiver of Claims, Assumption of Risk, and Indemnity Agreement
  - ***Appendix 4:*** Owner Release of Liability, Waiver of Claims, Assumption of Risk, and Indemnity Agreement
  - ***Appendix 5:*** Release of Veterinary Medical Records

## **4. ANTI-DOPING AND DRUG TESTING**

### Athlete

- 4.1. Athletes who do not provide up-to-date contact information and those who do not respond to EC will be considered in violation of these policies. Violations will be considered in context by EC and the High Performance Committee (HPC) or High Performance Advisory Group (HPAG) and may result in the disqualification of the athlete from the selection process.

### Horse

- 4.2. All declared horses shall be subject to drug testing according to FEI drug and medication rules. Blood and/or urine samples may be drawn at any time throughout the selection and training camp periods. Samples will be tested for the presence for all substances forbidden and/or controlled substances by the FEI.
- 4.3. In the event a prohibited substance is detected, the amount of this substance will be quantified where possible and reported to the EC Discipline Manager. Any horse whose sample contains a prohibited or a restricted substance in a concentration greater than the allowable FEI limits may be eliminated from the selection process by the HPC or HPAG.

## **5. APPEALS**

- 5.1. Athletes participating in the selection process for the 2018 WEG have the right to appeal against a selection decision but only on the grounds that the HPC or HPAG have failed to comply with the correct procedures outlined in this selection document or have made a decision that no rational body of selectors could reasonably reach. An appeal must be made in writing to the EC Discipline Manager within 72 hours of the relevant athlete being informed of the decision. Appeals must be accompanied by an administration fee of \$500.00 (CAD).

- 5.2. Athletes hereby adopt the Dispute Resolution Policy for Elite Athletes “EC Appeals Policy” as the mechanism to resolve disputes between all declared athletes and EC. **Nevertheless**, in recognition of the short timelines required for the decision process, both parties may agree to forgo the above EC policy process and as an option adopt the Sport Dispute Resolution Centre of Canada (SDRCC) appeal process as a time-efficient alternative process. **In such instance, the administration fee will be applied to the fee required for appeal to SDRCC.**

# APPENDIX 1 – DISCIPLINE SPECIFIC SELECTION CRITERIA

## 1. TEAM COMPOSITION

- 1.1. EC plans to enter a team (three to four athlete/horse combinations) to compete in the dressage competition at the 2018 WEG.
- 1.2. Should Canada not obtain a team qualification or should Canada not have enough eligible athlete/horse combinations to form a team for the 2018 WEG, then entry in the individual event will be subject to the decision and approval of the HPAG in consultation with the EC Director of Sport (DS) and the Discipline Manager (DM), and in accordance with these qualification and selection procedures and the Regulations for the 2018 WEG.

## 2. QUALIFICATION

- 2.1 The internal qualification period for the 2018 WEG shall run from January 1st, 2018 to August 13<sup>th</sup>, 2018, inclusive.
- 2.2 Qualification of athlete/horse combinations for the 2018 WEG will consist of a three stage process:
  - 2.2.1 Stage One – FEI Certificate of Capability
  - 2.2.2 Stage Two - Internal Qualification Score Requirements
  - 2.2.3 Stage Three - Fitness Inspections

### 2.2.1 Stage One – FEI Certificate of Capability

In order to be eligible to compete at the 2018 WEG, athlete/horse combinations must meet the FEI minimum qualification requirements and earn an FEI Certificate of Capability, as outlined on the FEI website at <https://inside.fei.org/fei/fei-weg/2018> and listed below:

#### **FEI Certificate of Capability - Qualification Period:**

Start: 1 January 2017

End: 13 August 2018

**Minimum qualification criteria** (art 450 Dressage Rules)

#### **Teams and Individuals**

In order to qualify for participation at the 2018 FEI World Dressage Championships, Athletes and Horses must have attained (as a combination) a result of at least 66% attributed by the Ground Jury and by any two different FEI 5\* Dressage Judges, of a nationality other than that of the Athlete, in a Grand Prix at two different CDI3\*/4\*/5\*/CDI-W or CDIO events during the qualification period.

Meeting this minimum FEI **Certificate of Capability** qualification threshold score alone does not qualify an athlete/horse combination for selection for the 2018 WEG.

## **2.2.2 Stage Two – Internal Qualification Score Requirements**

- 2.2.2.1 Qualification scores must be achieved at CDI3\*, or higher, competitions within the Qualification Period see Appendix 1, Section 2.1. Scores achieved at CDI-AM competitions will not be considered. All qualification scores must be achieved from a panel of at least five FEI judges.
- 2.2.2.2 Athlete/horse combinations must compete in a minimum of four Grand Prix and four Grand Prix Special classes during the internal qualification period in order to be considered for selection. A minimum of one Grand Prix and one Grand Prix Special score must be achieved after May 1<sup>st</sup>, 2018.

## **2.2.3 Stage Three – Fitness Inspections**

### **2.2.3.1 Physician Assessment**

- i. As part of the selection process the advice from the Team Physician, if so required, will be taken into consideration to ensure athletes considered for selection are healthy and fit-to-compete.

### **2.2.3.2 Veterinary Assessment**

- i. It is of paramount importance that the horse is fit-to-compete and that the welfare of the horse is protected. EC and the HPAG wish to ensure that no unfit or unsound horse travels to and competes at the 2018 WEG.
- ii. As part of the selection process an assessment for soundness and serviceability for competition will be conducted, by an FEI certified veterinarian acceptable to the HPAG, on the top 6 horses prior to selection decisions being made. Assessments will examine the overall soundness and suitability for competition with consideration of the cause and prognosis of any recognized unsoundness. Following this assessment, the assessing veterinarian will provide a report to the HPAG either in person or via conference call. The advice of this assessing veterinarian and the Team Veterinarian, will be taken into consideration during selection discussions.
- iii. A final assessment for soundness and serviceability for competition will be conducted on all selected horses including alternates, by the Team Veterinarian prior to the departure of the horses for the 2018 WEG. Assessments will examine the overall soundness and suitability for competition with consideration of the cause and prognosis of any recognized unsoundness. Following the final assessments the Team Veterinarian shall provide a report to the HPAG either in person or via conference call. In the event a selected horse is found to be unfit or unsound during assessment, they may be re-presented within a 24-hr period for re-assessment. Should the horse be unable to proceed to the 2018 WEG, the HPAG will remove the horse based on Section 4.1 Substitutions below.



- iv. Throughout the selection process, observations and concerns identified by the Team Veterinarian will be communicated orally or in writing to the athlete of the horse in question, and to the HPAG. The onus will be upon the athlete to take any necessary action in order to follow the recommendations of the Team Veterinarian.
- v. Athletes are expected to facilitate open communication between their own Veterinarian and the discipline Team Veterinarian. All veterinary treatments conducted on declared and or selected horses must be reported to the Team Veterinarian.

### **3. SELECTION PROCESS**

#### **3.1 Selection Panel**

The HPAG is the selection panel for the 2018 WEG. The HPAG consists of:

- Team Manager – Christine Peters, DM
- Technical Expert – Lorraine MacDonald (Former FEI 4\* Dressage Judge)
- Team Veterinarian – Dr. Geoff Vernon
- Dressage Committee Rep. with high performance sport experience – Victoria Winter
- Athlete Representative – Denielle Gallagher-Legriffon

#### **3.2 Specific Responsibilities**

- The general purpose of the HPAG is to provide input and feedback into the development of the high performance strategy, policies (including criteria) and programming
- Oversee the selection of Canadian athlete/horse combinations to represent Canada internationally.
- Develop a national ranking system for elite riders
- Develop a mechanism for ensuring that the feedback and opinions of targeted athletes are represented in the key high performance policy and program decision making processes
- Collectively act as a resource to the Dressage Team Manager (DTM), Christine Peters and Director of Sport, (DS), Jon Garner on other high performance program areas, as requested
- Supporting management in dealing with appeals and disciplinary actions related to dressage programs and selection
- Providing strategic counsel to the DTM and DS on matters concerning high performance programs and services
- Reviewing athlete development through objective assessment tools in collaboration with the Performance Analyst

#### **3.3 Selection Procedures**

- 3.3.1 All qualifying Grand Prix and Grand Prix Special scores achieved by each athlete/horse combination throughout the internal qualification period, see Appendix 1, Section 2.1, will be used to calculate the combinations final ranking average, exception see Appendix 1, Section 3.3.2 below.

- 3.3.2 Athlete/horse combinations may discard a maximum of one qualifying Grand Prix and one qualifying Grand Prix Special score from their final ranking average, however at least one qualifying Grand Prix score and one qualifying Grand Prix Special score achieved after May 1<sup>st</sup>, 2018, must still be included in the final ranking average.
- 3.3.3 The average of all qualifying Grand Prix scores earned during the internal qualification period (minus any discarded score - see Appendix 1, Section 3.3.2 above) will count for 60% of the combination's final ranking average.
- 3.3.4 The average of all qualifying Grand Prix Special scores earned during the internal qualification period (minus any discarded score - see Appendix 1, Section 3.3.2 above) will count for 40% of the combination's final ranking average.
- 3.3.5 Selection will be based on the final ranking average (the final ranking average is the ranking after Appendix 1, Section 3.3.3 and Section 3.3.4 calculations have been completed), for each athlete/horse combination. Selection is also subject to Appendix 1, Section 2.2.3 above.
- 3.3.6 Following selection, selected athlete/horse combinations plus named alternates, will be required to attend the pre-Games Training Camp. Confirmed details for the pre-Games training camp will be communicated to all declared athletes directly. The expected timelines for the training camp will be between September 1<sup>st</sup> – September 10<sup>th</sup>, 2018.

#### 4 SUBSTITUTIONS

- 4.1 Should the need arise prior to the start of the 2018 WEG, substitutions shall be made as per FEI requirements for substitution and in accordance with this document. In the event of a conflict between these criteria and the FEI and or WEG Organizing Committee rules, the latter two shall prevail.
- 4.1.1 Substitutions After Selection but Before the 2018 WEG Training Camp**  
Should the need for a substitution arise prior to the 2018 WEG Training Camp the following provisions shall apply: If a selected horse becomes unfit, ill or unsound such that it is, in the reasonable opinion of the Team Veterinarian, not possible or desirable to have that horse compete at the 2018 WEG, or if a selected athlete is ill, injured, incapacitated or engages in misconduct, including violation of the EC Elite Athlete Agreement, EC Code of Conduct and/or EC Policies, FEI Policies or WEG OC Policies, so that it is not possible or desirable for the athlete to represent Canada at 2018 WEG, the HPAG shall have the authority to make all such substitution decisions after reviewing all relevant evidence in connection with any illness, injury, misconduct or unsoundness issues.
- 4.1.2 Substitutions During the 2018 WEG Training Camp**  
Should the need for a substitution arise during the 2018 WEG training camp the following provisions shall apply: if a selected horse becomes unfit, ill or unsound such that it is, in the reasonable opinion of the Team Veterinarian, not possible or desirable to have that horse compete at 2018 WEG, or should a situation arise where an athlete/horse combination is underperforming during the 2018 WEG training camp to the extent that, in the reasonable opinion of the HPAG, it is reasonably likely to have a negative impact on the team's performance during the 2018 WEG, or if a selected athlete is ill, injured, incapacitated or engages in misconduct, including violation of the EC Elite Athlete Agreement, EC Code of

Conduct and/or EC Policies, FEI Policies or WEG OC Policies, so that it is not possible or desirable for the athlete to represent Canada at 2018 WEG, the HPAG shall have the authority and absolute discretion to make all such substitution decisions after reviewing all relevant evidence.

#### **4.1.3 Substitutions After Departure for the 2018 WEG but Prior to the Horse Inspection**

Should the need for a substitution arise after departure for the 2018 WEG, but prior to the horse inspection the following provisions shall apply: if a selected horse becomes unfit, ill or unsound such that it is, in the reasonable opinion of the Team Veterinarian, not possible or desirable to have that horse compete at 2018 WEG, or if a selected athlete is ill, injured, incapacitated or engages in misconduct, including violation of the EC Elite Athlete Agreement, EC Code of Conduct and/or EC Policies, FEI Policies or WEG OC Policies, so that it is not possible or desirable for the athlete to represent Canada at 2018 WEG, the Team Veterinarian and Team Manager/Chef d'Equipe shall have the authority and absolute discretion to make a substitution decision as per the FEI rules and the WEG OC rules. The Team Veterinarian and Team Manager/Chef d'Equipe must both be in agreement and in support of the substitution in order for a substitution to be made.

## **5 Official Announcement**

- 5.1 The HPAG will privately inform the 2018 WEG athlete/horse combinations including alternates of their selection on or before August 20<sup>th</sup>, 2018.

### ***Non-Disclosure Policy Regarding Team Announcement***

*It is important that ALL athletes selected for the 2018 WEG (as well as ALL owners, team personnel, and anyone else affiliated with a selected athlete, including grooms, friends, and family) respect this Non-Disclosure Policy Regarding Team Announcement until after the official announcement of the team by EC.*

*Until the official EC team announcement, athletes and their affiliates (owners, team personnel, and anyone else affiliated with a selected athlete, including grooms, friends, and family) are to refrain from confirming team selections to any and all media, and should not make any references that confirms team selections on social media (Facebook, Twitter, etc.).*

*The purpose of this non-disclosure policy is to ensure maximum impact and exposure for the announcement of the athletes who will represent Canada at the 2018 WEG.*

***Violation of this non-disclosure policy may impact your selection.***

- 5.2 EC will officially announce the selected athlete/horse combinations. The date of the official announcement will be provided to the athletes when they are notified in writing of their selection. There will be no mention of the selections to the media or public until the official announcement has been made by EC.



## APPENDIX 2 – ATHLETE RELEASE OF LIABILITY & WAIVER

### EQUESTRIAN CANADA – 2018 FEI WORLD EQUESTRIAN GAMES (WEG): ATHLETE’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUESTRIAN CANADA

Definition: In this agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the WEG, which event I am attending as a member of the Equestrian Canada National Equestrian Team.

#### ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses in Canada, South America, Europe, the United States or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the WEG, the show ring, the competition grounds and stables; the negligence of other parties participating at the WEG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for my horse) and the possibility of personal injury, injury to the horse, my death or the death of my horse, property damage or any loss resulting therefrom.

#### RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the WEG so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities that I will promptly seek medical advice before undertaking the Equine Activities.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the “Releasees”) and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed and interpreted in accordance with the laws of the Province of Ontario and any litigation involving the parties to this agreement shall be brought in Ontario. In entering into this agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this \_\_\_ day of \_\_\_\_\_, 201\_

\_\_\_\_\_  
Signature of Athlete

\_\_\_\_\_  
Print Name (Athlete)

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Signature of Witness

*if Athlete is under 18 years old*

This form must be completed and returned by **January 31st, 2018** to your Discipline Manager at Equestrian Canada, 308 Legget Drive, Suite 100, Ottawa ON, K2K 1Y6. E-mail [cpeters@equestrian.ca](mailto:cpeters@equestrian.ca). Late submissions will not be accepted. Exception see Section 3.7.

*Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the athlete/horse combination from being considered.*

## APPENDIX 3 – GROOM RELEASE OF LIABILITY & WAIVER

### EQUESTRIAN CANADA – 2018 FEI WORLD EQUESTRIAN GAMES: GROOM’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUESTRIAN CANADA

Definition: In this agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the WEG, which event I am attending as a member of the Canada Equestrian Team.

#### ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses in Canada, South America, Europe, the United States or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the WEG, the show ring, the competition grounds and stables; the negligence of other parties participating at the WEG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for my horse) and the possibility of personal injury, injury to the horse, my death or the death of my horse, property damage or any loss resulting therefrom.

#### RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the WEG so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities that I will promptly seek medical advice before undertaking the Equine Activities.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the “Releasees”) and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed and interpreted in accordance with the laws of the Province of Ontario and any litigation involving the parties to this agreement shall be brought in Ontario. In entering into this agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this \_\_\_ day of \_\_\_\_\_, 201\_

\_\_\_\_\_  
Signature of Groom

\_\_\_\_\_  
Print Name (Groom)

\_\_\_\_\_  
Signature of Witness

This form must be completed and returned by **January 31st, 2018** to your Discipline Manager at Equestrian Canada, 308 Legget Drive, Suite 100, Ottawa ON, K2K 1Y6. E-mail [cpeters@equestrian.ca](mailto:cpeters@equestrian.ca). Late submissions will not be accepted. Exception see Section 3.7.

*Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the groom from being considered.*



# APPENDIX 4 – OWNER RELEASE OF LIABILITY & WAIVER

## EQUESTRIAN CANADA – 2018 FEI WORLD EQUESTRIAN GAMES: OWNER’S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUESTRIAN CANADA

Definition: In this agreement, the term “Equine Activities” shall include all activities, actions or conduct in any way directly or indirectly related to my horses’ travel to and participation at the WEG, which event the horse \_\_\_\_\_ [insert name here] is attending as an equine member of the Equestrian Canada National Equestrian Team.

### ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to my horse including, but not limited to: contracting equine diseases or illnesses in Canada, South America, Europe, the United States or in transit; being forced to remain indefinitely in quarantine; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the WEG, the show ring, the competition grounds and stables; the negligence of other parties participating at the WEG; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect my horse from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for my horse) and the possibility of injury to the horse, death of the horse and property damage or any loss resulting therefrom.

### RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide my horse with accreditation at the WEG so as to allow the horse to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that the physical condition or health of my horse may be incompatible with the Equine Activities I will promptly advise the Team Veterinarian accordingly.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the “Releasees”) and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury that I may suffer, that my horse may suffer (including death) or that my next of kin may suffer as a result of my horses’ participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT MY HORSE FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my horses’ participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed and interpreted in accordance with the laws of the Province of Ontario and any litigation involving the parties to this agreement shall be brought in Ontario. In entering into this agreement I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this \_\_\_day of \_\_\_\_\_, 201\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Name of Horse / Passport No

\_\_\_\_\_  
Print Name (Owner)

\_\_\_\_\_  
Signature of Witness

This form must be completed and returned by **January 31st, 2018** to your Discipline Manager at Equestrian Canada, 308 Legget Drive, Suite 100, Ottawa ON, K2K 1Y6. E-mail [cpeters@equestrian.ca](mailto:cpeters@equestrian.ca). Late submissions will not be accepted. Exception see Section 3.7.

*Illegible forms will be returned for re-submission. Please type or print clearly on all attachments. Any intentional misrepresentation of information will eliminate the athlete/horse combination from being considered.*



## APPENDIX 5 – RELEASE OF VETERINARY MEDICAL RECORDS

### Authorization for the Release of Veterinary Medical Records

I, \_\_\_\_\_ (*Name of Rider/Owner/Person Authorized to Release Medical Records – please print*), authorize the full release of all medical records including, but not limited to, all diagnostic imaging including ultrasound and radiographs, for the horse \_\_\_\_\_ (*please print*), to Equestrian Canada (EC) for the official WEG Team Veterinarian, Dr. Geoff Vernon, to enable him to support and assist with the presentation of my horse at the 2018 WEG. The below contact information for my personal Equine Support Team members has been provided which will authorize Dr. Vernon’s access to these records.

#### **Personal Equine Support Personnel:**

##### **Name of Primary Veterinarian:**

Tel(s): \_\_\_\_\_ Email: \_\_\_\_\_

##### **Name(s) of Other Veterinarians who are, or have, treated the horse within the last 8 months:**

\_\_\_\_\_  
Tel(s): \_\_\_\_\_ Email: \_\_\_\_\_

##### **Name of Equine Support Personnel:**

Tel(s) \_\_\_\_\_ Email \_\_\_\_\_

##### **Name of Equine Support Personnel:**

Tel(s) \_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Signature of Witness/Date

\_\_\_\_\_  
Print name of Witness

This form must be completed and returned by **January 31st, 2018** to your Discipline Manager at Equestrian Canada, 308 Legget Drive, Suite 100, Ottawa ON, K2K 1Y6. E-mail [cpeters@equestrian.ca](mailto:cpeters@equestrian.ca). Late submissions will not be accepted. Exception see Section 3.7.

*Please type or print clearly on all attachments. Incomplete or illegible forms will be considered invalid. Equestrian Canada is not responsible for any late, lost, delayed, misdirected or stolen correspondence; either submitted electronically, via postal service, commercially shipped or voice activated. Any intentional misrepresentation of information will eliminate the applicant from being considered*

## APPENDIX 6 – WORLD EQUESTRIAN GAMES CRITERIA – CHECK LIST

### Key Criteria Dates:

- **Declaration (Section 3.1)**
  - Due December 31<sup>st</sup>, 2017
  - Submit using EC Games Portal <https://licence.equestrian.ca/gamesdb/login>
  - Exception for late declarations see Section 3.7
  
- **Owner, Groom, Athlete Companion Accreditation Details (Section 3.12)**
  - Due January 31<sup>st</sup>, 2018
  - Submit using EC Games Portal <https://licence.equestrian.ca/gamesdb/login>
  - Exception for late declarations see Section 3.7
  
- **Late Declaration (Section 3.7)**
  - Due April 1<sup>st</sup>, 2018
  - Submit using EC Games Portal <https://licence.equestrian.ca/gamesdb/login>
  
- **Release and Waiver Forms (Section 3.13)**
  - Appendix 2, 3, 4 & 5 Due January 31<sup>st</sup>, 2018
  - Exception for late declarations see Section 3.7
  
- **Internal Qualification Period (Appendix 1, Section 2.1)**
  - Qualification Period - January 1<sup>st</sup>, 2018 – August 13<sup>th</sup>, 2018
  
- **FEI Certificate of Capability - Qualification Period (Appendix 1, Section 2.2.1)**
  - Qualification Period - January 1<sup>st</sup>, 2017 – August 13<sup>th</sup>, 2018
  
- **Fitness Inspections (Appendix 1, Section 2.2.3)**
  - Review all details
  
- **Selection (Appendix 1, Section 5.1)**
  - Team Announcement – August 20<sup>th</sup>, 2018
  
- **Pre-Games Training Camp (Appendix 1, Section 3.3.6)**
  - Dates to be confirmed, expected dates – September 1<sup>st</sup> – 10<sup>th</sup>, 2018
  
- **Substitutions (Appendix 1, Section 4)**
  - Review all details