



Dear Prospective Candidate;

Thank you for your interest in serving on the Equestrian Canada Board of Directors.

Equestrian Canada is the national governing body for equestrian sport in Canada, with a mandate to represent, promote and advance the sport in Canada, and to represent, promote and advance all related equine and equestrian interests. With over 18,000 sport license holders, 90,000 registered participants, and 10 + national equine affiliate organizations, Equestrian Canada is a significant contributor to the social, physical, emotional, and economic wellbeing of the equine and equestrian industry across Canada.

Our Vision

Canadians are inspired to achieve personal excellence and embrace lifelong participation in equestrian activities.

Our Mission

From championing best practices to encouraging fun and participation, Equestrian Canada is the dedicated national voice working to serve, promote and protect the interests of horses and Canada's equestrian community.

Our Core Values

We believe in:

Equine Welfare: Accepting our responsibility to our equine partners as a privilege, we affirm safeguarding the welfare of the horse is paramount.

Respect: For each other, for the safety of ourselves and our horses, and for the health of the environment in which we all live and work.

Diversity: Celebrating our differences, we embrace our community's increasingly dynamic membership.

Inclusivity: Working together, we provide a meaningful equestrian experience for all of our members, from grassroots participants through to elite performers.

Service: Effectively and proactively satisfying our members' needs, expectations and best interests is fundamental to all we do.

Excellence: Leading by example, we reflect the highest aspirations of our members and inspire and empower them to reach their full potential through outstanding performance.



Volunteerism: As a means of encouraging personal growth in a way that has direct, immeasurable benefits to the equine community, we actively seek, welcome and respect those who selflessly give of their time in aid of the welfare of the horse and the achievement of Equestrian Canada's mission.

For more information about Equestrian Canada, please visit www.equestrian.ca

Vacancies: In 2017, there will be up to eight (8) Director Positions to be filled.

Per Bylaw 4.2 b) Transition –

1. Four (4) positions will be for a three year term ending in 2020.
2. One (1) position will be for a one-year term ending in 2018.

In addition, as a result of resignations, the Board has elected not to fill the vacancies in accordance with s. 4.14 of the By-laws and the Members shall fill the vacancies for the balance of the terms of the directors whose positions were vacated as follows:

3. Two (2) for a two year term ending 2019; and
4. One (1) for a one year term ending 2018.

Term Limits: Per Bylaw Article 4.10

Directors shall be eligible for re-election, but no Director may serve for more than six (6) consecutive years. After serving six (6) consecutive years as a Director, an individual may be elected or appointed to serve another term after an absence of at least nine (9) months from the date he or she last served as a Director.

Commitment:

You should be prepared to devote approximately 15 hours monthly to the Board, including monthly meetings and other events.

Competency of Nominees: Per Bylaw Article 4.8

All nominations shall be reviewed by the Nominating Committee. The Nominating Committee shall provide the Members with a list of candidate Directors, taking into consideration the required skills and diverse needs of EQUESTRIAN CANADA and the community it serves and a balance of new and experienced Directors. The list of candidate Directors shall exceed the number of vacant positions by at least one and at most three Persons. No candidate may be eligible for election as a Director unless such candidate has been reviewed by the Nominating Committee and included on the list of candidates.



Eligibility: Per Bylaw Article 4.5

Eligibility – Subject to the Act and the By-laws, any Person who (i) has the power under law to contract, (ii) is eligible to serve as a director of a registered charity, (iii) is not an employee of EQUESTRIAN CANADA or a Recognized Affiliate Organization, and (iv) is a Canadian citizen or permanent resident of Canada, may be elected or appointed as a Director provided that Directors may not be Members save and except that a Director whose term is ending and is not standing for re-election may be a Member at the Meeting of Members where such Director's term is ending. Any Member elected as a Director shall resign as a Member within ten (10) days following the later of (i) date of election; and (ii) the provision of such Person's consent to be a Director in accordance with the Act.

Nominations: Per Bylaw Article 4.6.

Nominations – Nomination of an individual for election as a Director shall be submitted to the Nominating Committee by Registered Participants in accordance with EQUESTRIAN CANADA's nomination Policies, procedures and timelines and shall include a written confirmation by the candidate expressing a willingness to stand for office and a detailed profile of the candidate.

Please note that candidate applications will remain confidential and will be destroyed following the presentation of the slate of candidates to the membership.

Candidate Application Package

Candidate application packages must include the following items to be considered by the Nominating Committee:

1. Letter of Interest (max. 1500 words) including why you would like to serve on the EC Board, the value you would bring to the Board and organization;
2. CV – must include contact information, education, work experience, volunteer/community service experience, language skills
3. Linked In profile (if applicable);
4. Equine affiliation or membership # (if applicable);
5. Completed Director nomination and acceptance form (Appendix A);
6. Original, digital photo. For best quality, we prefer a digital photograph that is at least 2MB or 300dpi (dots per inch).

Questions: If you have questions regarding your candidate application package, please contact Eva Havaris, CEO, at mailto:ehavaris@equestrian.ca or by calling (613) 287-1515 x 135

Please submit your complete application by **4 p.m. EST**, June 1st, 2017 to the attention of Ms. Dominique Chagnon, Chair, Nominating Committee to nominations@equestrian.ca



Key Timelines

| | |
|---------------------|---|
| June 1, 2017 | Call for Nominations will close at 4pm ET |
| July 15, 2017 | Nominating Committee will complete review of applications, make nominations for the ballot and publish list of candidates |
| August 3, 2017 | Members cast their ballots |
| August 24, 2017 | Election results announced |
| 2017 Annual Meeting | Introduction of Board members for the coming year to the EC membership |



APPENDIX A NOMINATION AND ACCEPTANCE FORM

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| Name of Nominee | |
| Registered Participant Number of Nominee | |
| Nominated By | |
| Registered Participant Number | |

Dear Nominating Committee Members,

I hereby apply as a candidate for Director on the Equestrian Canada Board. I certify that I support the Vision and Mission of Equestrian Canada. I will accept nomination, will serve if elected, and agree to support and be bound by Equine Canada's policies.

I wish to be considered a candidate for the EC Board for (please indicate your preference):

| | |
|-----------------|--|
| Three Year Term | |
| Two Year Term | |
| One Year Term | |
| No Preference | |

I certify that I satisfy all requirements for directors of non-profit corporations, including those under the Canada Not-for-profit Corporations Act. I authorize Equestrian Canada to verify the accuracy of my application and agree to cooperate and complete such documents as may be reasonably requested by Equestrian Canada to confirm the accuracy of any information contained herein.

I certify that to the best of my knowledge the information I have provided in this Application is true, accurate, and complete.

Signature:

Date:

Print Name: